

Republic of the Philippines

Irang Cavite
cvsueduph

SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF BRAND NEW ELEVATOR FOR CON (INCLUDING SHAFT EXTENSION AND ELECTRICAL SUPPLY)

Present were:

- May Jane D. Tepora** - Chair; BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan - Vice Chair
Edwina O. Roderos - Member
Gery M. Castillo - Member
Roderick M. Rupido - Member
Sharon M. Isip - Member
Ronald P. Peña - TWG Chair; Air conditioning; Transportation Equipment and Other Machineries/TWG Member; Infrastructure Projects, Construction & Electrical Supplies and Materials
Arturo C. Eaña - TWG Member; Air conditioning; Transportation Equipment and Other Machineries
Ereison C. Lascano - TWG Member; Air conditioning; Transportation Equipment and Other Machineries
Efen R. Rocillo - TWG Chair; Infrastructure Projects, Construction & Electrical Supplies and Materials
Lary E. Rocela - TWG Member; Infrastructure Projects, Construction & Electrical Supplies and Materials
Epidio N. Roderos, Jr. - TWG Member; Infrastructure Projects, Construction & Electrical Supplies and Materials
Ryan Janssen R. Sanchez - TWG Member; Infrastructure Projects, Construction & Electrical Supplies and Materials
Trisha Marie I. Juliano - TWG Member; Infrastructure Projects, Construction & Electrical Supplies and Materials
Allan Orquillo Jr. - VISA International Inc.
Ramil Acquiatan - Nanotech
Adella Beltan - Nanotech
Rodel Lising - Nanotech
Evangelina Tones - Nestel Industrial Sales and Services Corp
Francis Palmes - BDA JR Construction
Ryan Angelo Mojica - End User; Bacoor Campus
Roselyn M. Maranan - Chair; BAC Secretariat
Al Eugene L. Tones - Member; BAC Secretariat
Alma Veronica Ramos - Member; BAC Secretariat
Shirley G. Aldea - Member; Secretariat

The face-to-face pre-bidding conference for the **SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF BRAND NEW ELEVATOR FOR CON (INCLUDING SHAFT EXTENSION AND ELECTRICAL SUPPLY)** held at Lasap Hall, Cavite State University, Irang Cavite on February 28, 2024, was called to order at 2:00 pm and was presided over by the BAC Chair; Dr. Mary Jane D. Tepora

The Chair introduced the BAC Members, members of the Technical Working Group members of the BAC Secretariat, and the End User. The Chair also acknowledged the presence of representatives from the four (4) prospective bidders. No COA and/or private sector representatives attended the meeting

A The Chair emphasized and clarified the following

- 1. The ABC of the project is Four Million One Hundred Thousand Pesos (4,100,000.00).**
- 2. The source of funds for the project is Fund 164**
- 3. For the interest of time and since as per the understanding of the BAC that the prospective bidders already reviewed the specifications of the equipment before attending the pre-bid conference, the BAC Chair already proceed to entertain the questions and clarifications from the prospective bidders.**

B Queries/ Clarifications from the prospective bidders:

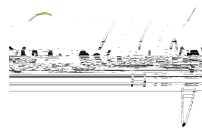
- 1. The representative from VISA asked about the contract duration of the project since the schedule of requirements is not included in the technical specifications. Furthermore, he asked if the**

the shaft extension. With regard to the height of the shaft extension, he mentioned that it is already included in the infrastructure plan for the project. However, the plan will be available only to those suppliers that will buy the bid documents.

- 8 The BAC Chair reiterated that a site inspection is required, and the affidavit of site inspection is a requirement in the bid document.**
- 9 The representative from VISA asked if the infrastructure plan would be included or provided by the committee as a supplemental document since this will be the basis for their bid costing and a factor for their decision if they will join or submit their bid for the project.**
- 10 The TWG answered that the infrastructure plan for the shaft extension will be included in the bid bulletin and emphasized that a site inspection is required.**
- 11. The representative from VISA asked regarding the schedule of the site inspection and the contact person for the project.**
- 12 The TWG answered that the site inspection may be scheduled by the prospective bidders anytime from Monday to Thursday, 7:00 a.m. to 6:00 p.m. and it will be facilitated by the personnel from the Physical Planning Unit.**
- 13 The BAC Chair asked if the 120-day contract period considering the importation**

- 21. The TWG explained that the indicated dimension of the elevator car is a requirement of the End User since hospital beds should fit in it**
- 22. The BAC Chair answered that the committee together with the TWG will review the concern of the representative from Nanotech regarding the elevator car dimensions. All amendments to the specifications will be posted in the bid bulletin**
- 23. The BAC Chair emphasized that the specifications posted are only the minimum requirements of the End User. Offers with higher specifications will be accepted considering that it is within the approved ABC of the project**
- 24. The representative from VISA inquired if they could request a certificate of performance evaluation with a rating higher than satisfactory upon completion of the project in case, they won the bidding and have provided/ delivered an item with higher specifications.**
- 25. The BAC Chair assured the bidders that the BAC will be issuing a certificate of performance evaluation with an appropriate rating upon the completion of the project**
- 26. The representative from Nanotech seeks clarification on the "CCIV-ready" requirement. Does it mean that they will be providing only the CCIV units while the cabling requirement up to the control room will be provided by the institution?**
- 27. The TWG Chair for Air conditioning, Transportation Equipment, and Other Machineryes answered that there would be a separate budget for the cabling/ wiring of the CCIV to the control room. The supplier shall provide and install only the CCIV unit inside the elevator; but the unit must be ready for configuration in the security or control room**
- 28. The representative from VISA inquired if the permit to operate and as-built plan will only be provided after the completion of the project; thus, the submission of these documents is excluded from the 120 day contract period. Furthermore, he mentioned that the processing of obtaining a mechanical permit to operate (PTO) will take time approximately about 30 to 60 days. He was concerned that the documents would be a pre-requisite for the processing of the billing [payment].**
- 29. The TWG Chair for Air conditioning, Transportation Equipment, and Other Machineryes answered that the PTO will be a requirement for the processing of the payment of the winning bidder/supplier since as per their experience with similar projects, the issuance of a PTO will not entail longer processing time if the supplier has submitted a complete set of requirements.**
- 30. The representative from Nanotech also wanted to clarify to the committee if the issuance of PTO will be the basis for the handover of the unit and/or the completion of the project and if the submission of the PTO is a**

Handwritten signature or initials.



Noted by:

Andel Munder

Encluser

Attested By:

n.
