

CAVITE STATE UNIVERSITY

MINUTES OF THE PRE-BIDDING & PRENEGOTIATION CONFERENCE HELD ON NOVEMBER 20, 2023 AT CONFERENCE ROOM, GRADUATE SCHOOL AND OPEN LEARNING COLLEGE BUILDING, CAVITE STATE UNIVERSITY, INDANG, CAVITE

Project Title:

- 1) Upgrading of NCRDEC Coffee Product Development Facility (Supply and Installation of Power Supply)
- 2) Construction of CVMBS Academic Building
- 3)

TWG Member Infrastructure Projects, Construction
and Electrical Supplies and Equipment

Dr. Rezin C. Bahia
Mr. Arturo L. Bago
Engr. Ryan Janssen R. Sanchez
Ms. Michelle A. Santos

- End-User, Dean, CVMBS
- PDU, Engineering Assistant
- PDU, Project Development Officer

Engr. OB Reyes started the conference by acknowledging the presence of the BAC, TWG, Secretariat, End-user and prospective bidders.

Engr. OB Reyes presented and discussed the details of the above stated projects by providing an overview of each project. The plans and site location of each project was shown, as well as the scope of works of the projects, to wit:

Upgrading of NCRDEC Coffee Product Development Facility (Supply and Installation of Power Supply)
Electrical Works

Construction of CVMBS Academic Building

Earth Works
Concrete Works
Masonry/Tile Works
Carpentry Works
Trusses and Roofing Works
Miscellaneous
Electrical Works
Fire Protection Works
Plumbing Works
Painting Works

Construction of Multi-Purpose Building at Tanza Campus (Negotiated Procurement – Two Failed Biddings)

Earthworks
Concrete Works
Masonry Works
Miscellaneous Works
Steel Trusses and Roofing Works
Tile Works
Ceiling Works
Painting Works
Electrical Works
Plumbing Works
Formworks

After giving an overview of the projects Engr. OB Reyes presented and discussed the matters relative to the Checklist of Bidding Requirements the prospective bidders shall prepare and submit.

(See attached Checklist of Bidding Requirements and General Rules)

Post-qualification Documents

BIR Registration Certificate
Registration Certificate from SEC/DTI/CDA
Mayor's Permit
Tax Clearance
S-Curve and PERT CPM
Construction Safety and Health Program
ITR and Audited Financial Statement

Key Personnel and Equipment Requirements

as indicated in the Bidding Documents

QUERIES/CLARIFICATIONS & OTHER CONCERNS:

Similar Projects

- Based on PCAB Third Stage of Adjustment on the Allowable Ranges of Contract Cost (ARCC) table, Small A and Small B contractors without similar experience to bid only for contracts not more than fifty percent (50%) of the allowable range of contract cost of their respective size ranges.

Bid Bulletin

- The purpose of the Bid Bulletin is to amend the details on the scope of work. The Bid bulletin will supersede the scope of work which was previously issued.

Key Personnel

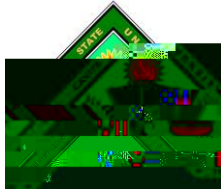
- Resident site engineer is a must for the projects to be undertaken by the contractor of the university. In cases where there are electrical works, it is required that an electrical engineer or a master electrical be a part of the contractor's team to supervise all electrical works. Likewise, master plumbers must supervise plumbing works. It can only be considered when on person is the master plumber and master electrician at the same time as long as his major duty is supervision of both fields. Safety engineer is a must as per DOLE requirement.
- In cases of participation to two or more projects, the set of workers and foreman shall be different per project however, the set of engineers and equipment may be reused.

SCHEDULE OF ACTIVITIES

ACTIVITIES	SCHEDULE
LAST DAY OF QUERIES	<p>November 27, 2023 Contact information: (046) 889-6373; 0933-1553084 baconfra@cvsu.edu.ph</p>
DEADLINE OF SUBMISSION OF BIDS	<p>December 6, 2023; 12:00 noon BAC Office, Administration Building, Cavite State University, Indang, Cavite</p> <p>December 6, 2023; 1:00 pm Conference Room, Graduate School and Open Learning College, Cavite State University, Indang, Cavite</p> <p>1:00 pm – Upgrading of NCRDEC Coffee Development Facility (Supply and Installation of Power Supply)</p>

OPENING OF BIDS





CAVITE STATE UNIVERSITY

(046) 889-6373

BIDS AND AWARDS COMMITTEE