

**Republic of the Philippines  
CAVITE STATE UNIVERSITY  
Don Severino de las Alas Campus**

**INVITATION TO SUBMIT QUOTATION**

**Supply and Delivery of HRM Front Office Laboratory Materials for CxSU Trece Martires City Campus**

1. The Cavite State University (CxSU) invites interested firms/supplier to submit quotation for the project "Supply and Delivery of HRM Front Office Laboratory Materials for CxSU Trece Martires City Campus" with an Approved Budget for the Contract (ABC) One Hundred Fifty-Two Thousand Eight Hundred Twenty Pesos Only (PHP 152,820.00). Quotation received in excess of the ABC shall be automatically rejected at the opening

Item No	Quantity	Unit	Description	Unit Cost	Total Cost
1	2	Units	Bell boys cart; Four 2mm castors allow easy maneuverability and great control in transit; Features vertical retention bar for hanging coats, jacket and other clothing A carpet covering with 7 protects and cushions luggage	32,000.00	64,000.00
2	1	Pc	Credit Card Voucher holder; Leather 40/120/180/240/300 Cards ID Credit Card Holder Book Case Organizer Business Cards ID Credit Card Holder	1,000.00	1,000.00
3	2	Pcs	Calculator With Solar panel and battery on, 12 digit display multifunctional big button, LCD counter	800.00	1,600.00
4	1	Pc	Cash box drawer; vault organizer; Antirust box and peeling resistant finish, Cash box with money tray and lock, With metal coin cash coin register; Locksafe box with key	1,200.00	1,200.00
5	1	Pc	Cash register; 10.1 inches android monitor branded, heavy duty automatic cash drawer 4 slots for bill and coins, thermal printer, thermal paper; Bluetooth printer and keyboard	10,900.00	10,900.00
6	4	Pcs	Clock; at least 4 to reflect various time <del>2000</del> Black quartz round analog wall clock, 20x20cm material plastic	500.00	2,000.00
7	1	Pc	Credit card imprinter; Addressograph PC bartizan 4000 credit card imprinter (with 100 shot sales slip) Fake bills detector; UV watermark detection with magnifying glass	5,000.00	5,000.00
8	1	pc			

**9**

**1**

**Unit**

**Faxmachine, ALL IN ONE, color: white,**

			<b>Backlight LCD and Handset/Base for Office Home Conference White</b>		
<b>19</b>	<b>1</b>	<b>Pc</b>	<b>Log book, Advance Record Logbook Books 500pages Log BookBooks LogbookAUTHENTIC – Set of 1 Pc</b>	<b>10000</b>	<b>10000</b>
<b>20</b>	<b>5</b>	<b>Sets</b>	<b>Empty envelopes, Plastic envelop transparent file, 34x24x 1cm</b>	<b>20000</b>	<b>1,00000</b>
<b>21</b>	<b>5</b>	<b>Pcs</b>	<b>Luggage tag Hard plastic sliding luggage tag with name window</b>	<b>4000</b>	<b>20000</b>
<b>TOTAL AMOUNT</b>					<b>152,82000</b>

- 2 Delivery Period \_\_\_\_ calendar days from the receipt of P.O**
- 3 Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered**
- 4 Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.**
- 5 The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below on or before 5:00 PM of September 28, 2023**

**Address :** Procurement Office, Administration Building  
Cavite State University  
Indang, Cavite  
**E-mail :** [procurementoffice@cvsueduph/infopair@cvsueduph](mailto:procurementoffice@cvsueduph/infopair@cvsueduph)  
**Telefax :** (046) 889 6373

- 6 The CVSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept p**