

**Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus**

INVITATION TO SUBMIT QUOTATION

Supply and Delivery of Office Supplies and Equipment for Raise Project 2

- 1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project "Supply and Delivery of Office Supplies and Equipment for Raise Project 2" with an Approved Budget for the Contract (ABC) One Hundred Twenty Thousand Fifty Two Pesos and 75/100 Only (PhP 120,052.75). Quotation received**

29	50	pc	ENVELOPE (expanding brown, A4, with string/garter)	1600	80000
30	50	pc	ENVELOPE (expanding brown, long with string/garter)	2000	1,00000
31	50	pc	Sliding folder (1 side clear; long any color)	2400	1,20000
32	50	pc	Sliding folder (1 side clear; A4, any color)	2000	1,00000
33	G J 65 J J 6	pc	Heavy duty Stapler (No 355m) HH @ P	18000	90000
34	3	pc	Long Reach Stapler (No 355m)	30000	90000
35	10	box	Staple wire (No 355mx5000staples)	16000	1,60000
36	1	pc	PVC Binding cover (clear; Legal size, 100pcs per box, 200microns)	40000	40000
37	1	pc	PVC Binding cover (clear; A4, 100pcs per box, 200microns)	35000	35000
38	1	pc	Plastic ring binder (100pcs per box, black, 24 hole, 14mm)	28000	28000
39		pc	Plastic ring binder (100pcs per box, black, 24 hole, 10mm)		

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- 2 **Delivery Period** ____ calendar days from the receipt of P.O
- 3 **Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered**
- 4 **Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.**
- 5 **The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below on or before 5:00 PM of September 6, 2023**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsueduph/infomain@cvsueduph

Telefax : (046) 889-6373

- 6 **The C&SU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. C&SU neither assumes any liability nor**