



**Republic of the Philippines  
CAVITE STATE UNIVERSITY  
Don Severino de las Alas Campus**

**INVITATION TO SUBMIT PROPOSAL  
Professional Services – Conduct Impact Assessment for SciCAT Project**

- 1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project “Professional Services – Conduct Impact Assessment for SciCAT Project” with an Approved Budget for the Contract (ABC) of Two Hundred Thousand Pesos Only (PHP 200,000.00). Quotation received in excess of the ABC shall be**



**PROJECT PROPOSAL**

**I. BACKGROUND**

Higher educational institutions do not exist in the Philippines in vacuum. These

institutions have a duty to develop, maintain, and contribute to the development of the community and the larger society. Among these three functions, extension activities are the ones

innovation that would not only benefit the growth of the academic knowledge, but also their partner communities (Janares and Deocares, 2018).

**III. OBJECTIVES**

1. Identify the outputs and outcomes of one (1) extension project;
2. Analyze the social, economic and environmental impacts.

### III. SCOPE OF SERVICES AND DELIVERABLES

in accordance with the Terms of Reference given in the Invitation to Submit a Bid, the service shall include, but not be limited to, the assessment of the impact of CVSU (1) extension project of the College of Agriculture, Food, Environment and Natural Resources entitled "Transforming Silan's Farm in Indang, Cavite into Science for the Convergence of Agriculture and Tourism" through the following activities:

#### Collect information and conduct:

- Conduct a site visit to the farm in Indang, Cavite
- Conduct a survey of the farm in Indang, Cavite
- Conduct a survey of the farm in Indang, Cavite
- Recommend strategies to the delivery of CVSU extension project

#### Deliverables:

- A report on the assessment of the impact of CVSU (1) extension project of the College of Agriculture, Food, Environment and Natural Resources entitled "Transforming Silan's Farm in Indang, Cavite into Science for the Convergence of Agriculture and Tourism" through the following activities:
- A report on the assessment of the impact of CVSU (1) extension project of the College of Agriculture, Food, Environment and Natural Resources entitled "Transforming Silan's Farm in Indang, Cavite into Science for the Convergence of Agriculture and Tourism" through the following activities:
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#### 1. Team Leader

Lead coordination with client and ensure the delivery of outputs in accordance

with the Terms of Reference given in the Invitation to Submit a Bid.

Coordinate and supervise the work of the team members in the delivery of the project. Monitor the progress of the project and ensure that the project is completed on time and within budget.

The project will be guided by the following methodology, subject to the approval of the procuring entity:

**A. Collection of Primary and Secondary Data**

- Gathering and review of documents on the extension project
- Site visit
- Identification and intended outputs and outcomes of the project

**B. Impact Assessment**

- Review of related literature
- Processing of survey, GD, and/or Kil results

Finalization, packaging and submission of Impact Assessment Report

TIMELINE	DELIVERABLES
5 calendar days from receipt of Notice to Proceed (NTP)	1. Inception Report
40 calendar days from receipt of NTP	2. Survey/ GD/Kil
65 calendar days from receipt of NTP	3. Draft Report
4. Final Report	90 calendar days from receipt of NTP

\*The deliverables and timeline may be adjusted upon the agreement of both